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AGENDA

Hands-on trainings on the use of the new Software on “Management of Budget and Finances”

Venue: University of Prizren “Ukshin Hoti”
Rruga e Shkronjave, no.1

Target faculties: All Faculties University of Prizren “Ukshin Hoti”.

Target group: Vice Deans for Finance; staff of the IT Department; Staff of the Finance Department; Education officers.

28 June, 2016

<i>Time</i>	<i>Topics</i>
11.00 – 16.00	<p>- <u>HANDS – ON TRAINING ON THE USE OF THE MODULES OF THE NEW SOFTWARE:</u></p> <p><i>ADMINISTRATION; GROUPS; FORMS; AUTHORIZATIONS; USERS; LANGUAGES FACULTIES; DEPARTMENTS; BANKS; EMPLOYERS; BUDGET AND FINANCES; BUDGET APPROVAL; Reports – Approval; BUDGET ALLOCATIONS; Reports – Allocations; COMMITMENT OF BUDGET; Reports for commitment budget; EXPENSE BUDGET; Reports of expenses; CERTIFICATION OF PAYMENTS; Reports of certification; SEARCHINGS (REPORTS); SUPPLIERS; SUPPLIER – BANK; ECONOMIC CATEGORYECONOMIC; SUBCATEGORY; ECONOMIC CODES; PROJECT CODES</i></p>

Project name: Increasing the Financial Autonomy and accountability at public higher education institutions in Kosova

Project acronym: FAITH

Project no: 544142-TEMPUS-1-2013-1-AT-TEMPUS-SMGR



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	<i>REQUEST MODULE; REQUEST; REPORTS – REQUEST; REVIEW OF REQUEST; ARTICLES; ASSET CATEGORY; MEASUREMENT UNITS; Personnel Module; Personnel; ADMINISTRATIVE CONTRACT; REPORT OF ADMINISTRATIVE CONTRACT; ACADEMIC CONTRACT; REPORTS – ACADEMIC CONTRACT; FUNCTIONS; POSITIONS; QUALIFICATIONS; CODES SCIENTIFIC GRADES;</i>
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